

## **CERTIFICATE OF LIABILITY INSURANCE**

As an exhibitor participating in a show, you must have adequate Liability Insurance with a **minimum** \$2,000,000 limit to protect the Exhibitors, the attending public, the show organizer and yourself.

**The CFPC insurance policy does not extend coverage to any exhibits and requires you to submit a Certificate of Insurance no less than 45 days before move-in.**

*If you are employing a third-party contractor to install your booth they are also required to provide us with their proof of insurance.*

**THERE ARE TWO (2) WAYS TO ARRANGE THE REQUIRED INSURANCE.**

### **OPTION #1: YOUR OWN INSURANCE COMPANY**

Contact your own Insurance company; request a Certificate of Insurance with the following requirements:

- **College of Family Physicians of Canada and Freeman listed as an additional insureds.**
- **Event Name: Family Medicine Forum 2018 - Metro Toronto Convention Centre (MTCC)**
- **Dates of the show: November 12-18, 2018 (includes move in and out dates)**
- Comprehensive General Liability of \$2,000,000
- Bodily Injury and Property Damage Liability
- Products and Completed Operations Liability
- Blanket Contractual Liability
- Contingent Employers Liability
- Broad form Property Damage
- Cross Liability clause
- Severability of Interest Clause
- Personal Injury Liability

### **OPTION #2: SINGLE EVENT INSURANCE**

**The College of Family Physicians of Canada** has appointed ExhibitorInsurance.com as the recommended Insurance contractor for exhibitors. Use the order form or order directly online at [www.exhibitorinsurance.com](http://www.exhibitorinsurance.com) and select event **Family Medicine Forum 2018**

**Note: The CFPC must receive your Certificate of Insurance by September 28, 2018.**

*Your understanding and compliance with this requirement is greatly appreciated and we thank you for your effort in ensuring the well-being of everyone.*

*Have a successful and safe show.*

Susan Boneham - Operations and Administrative Assistant – Conference and Events

Isis Lamb - FMF Coordinator – Exhibits Lead