

THE COLLEGE OF
FAMILY PHYSICIANS
OF CANADA



LE COLLÈGE DES
MÉDECINS DE FAMILLE
DU CANADA

HOW TO USE THE CFPC MOBILE APP



Connect to a wireless network

This Mobile App works best with a stable WiFi connection and strong signal when you first download and install it, as well as during the conference. Cellphone coverage can be inconsistent in the conference venue.

Platforms and devices

APPLE	ANDROID	BLACKBERRY
OS 8.0.1 and above Compatible with iPhone, iPad, and iPod Touch	OS 4.0 and above Given the number of Android screen sizes and combinations of make and model, our vendor tested the app on a representative sample of the most popular Android devices (ie, Nexus 4, Samsung Galaxy S3, Tab 4, Nexus 7 tablet).	BlackBerry Q10 and Z10 series

Download and install the CFPC Mobile App

<ol style="list-style-type: none">1. Go to the App Store app on your mobile device2. Search for FMF or CFPC Mobile App or College of Family Physicians3. Tap on Download4. After the download is complete, tap on Open to launch the app	<ol style="list-style-type: none">1. Go to the Google Play Store app on your mobile device2. Search for FMF or CFPC Mobile App or College of Family Physicians3. Tap on Download	<ol style="list-style-type: none">1. Go to the BlackBerry World app on your mobile device2. Search for FMF3. Download and install the app.
--	--	--

Allow 1–2 minutes for this Mobile App to complete its initial download and setup. Older devices may take longer. Don't let the device go to sleep during this phase.

FMF onsite support

Look for the CFPC Mobile App Support booth at FMF or email us at cfpcmobileapp@cfpc.ca.

Where can I find the FMF schedule?

IPAD	IPHONE/ IPOD TOUCH	ANDROID	BLACKBERRY
<ol style="list-style-type: none">1. Launch the CFPC Mobile app2. Select FMF 2015 from the slide-out menu on the left of your screen3. Tap on Schedule	<ol style="list-style-type: none">1. Launch the CFPC Mobile App2. Select FMF 2015 from the tap bar menu at the bottom of the screen3. Tap on Schedule	<ol style="list-style-type: none">1. Launch the CFPC Mobile App2. Select the icon in the upper left corner to access the left slide-out menu3. Select FMF 2015 from the options4. Tap on Schedule	This is an FMF-only Mobile App and launching the app takes you to the FMF section immediately

How do I manage my schedule?

You can look up event information at any time, or conveniently save events that interest you to a personalized “My Schedule” area.

The CFPC Mobile App lists all the FMF sessions. You can

- Browse through all the conference sessions or just the ones on a given day
- Use the search function to look for sessions by keyword, speaker name, or session number
- Use a filter to focus on a specific track or theme

Look for the **Calendar**, **Search**, and **Filter** icons at the top of the “Schedule” screen.

After you have decided on the sessions that interest you, save them to “My Schedule” by selecting the **Add** icon. This allows you to conveniently locate the sessions that interest you later.

What other features are there?

Notes

You may take notes on your device, and store them in the Event Details screen.

If you delete the CFPC Mobile App, you will lose any notes you have taken. Save your notes by emailing them to yourself or by saving them to another area on your device (if supported).

Handouts

If a session has a handout the session Event Info screen shows a link to the “Handouts” area of the Mobile App. Handouts are listed chronologically, by date. You can also access handouts by navigating to the Handouts tab in the FMF menu of the app.

Please allow time for handouts to open and make sure you’re connected to a stable WiFi with a strong signal.

- On the BlackBerry, downloading a handout launches the Adobe Reader app; to get back to the FMF app, you will need to minimize Adobe Reader and then select the CFPC app.

Mainpro-M1 credits

Certain FMF sessions qualify for Mainpro-M1 credits. To record Mainpro-M1 credits, select **Evaluate** from the upper right of the Event Details screen and complete the evaluation form that opens. You can also access evaluation forms by navigating to the Evaluations tab within the FMF menu of the app. The Mainpro-M1 credits will be added directly into your CFPC record. Please note that there is a limit to the number of credits that may be earned in a given day. Consult the staff at College Square for clarification on this limitation.

We recommend that you complete evaluation forms soon after each session, while they are still fresh in your mind. However, you can complete and submit evaluation forms any time until January 31, 2016, via the Mobile App or the FMF website.

FMF Insider updates: Link to the dedicated CFPC media channel regularly for FMF news: <https://www.youtube.com/user/CFPCMedia>.

We welcome your feedback and comments, email us at cfpcmobileapp@cfpc.ca.

THE COLLEGE OF
FAMILY PHYSICIANS
OF CANADA



LE COLLÈGE DES
MÉDECINS DE FAMILLE
DU CANADA